

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 24TH DAY OF NOVEMBER, 2008 AT 6:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	Annette S. Perkins (arrived 6:45 p.m.)	-Chair
	Doug Marrs	-Vice Chair
	Mary W. Biggs	-Supervisors
	William H. Brown	
	Gary D. Creed	
	John A. Muffo	
	James D. Politis	
	B. Clayton Goodman, III	-County Administrator
	L. Carol Edmonds	-Assistant County Administrator
	Martin M. McMahon	-County Attorney
	Steve Sandy	-Planning Director
	Dari Jenkins	-Zoning Administrator
	Vickie L. Swinney	-Secretary, Board of Supervisors

CALL TO ORDER

The Vice-Chair called the meeting to order.

INTO CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Gary D. Creed and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711

- (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. NRV Economic Development Alliance
2. Office on Youth Advisory Board
3. Workforce Investment Board
4. Personnel

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
John A. Muffo	None	Annette S. Perkins
James D. Politis		
Mary W. Biggs		
William H. Brown		
Gary D. Creed		
Doug Marrs		

Chair Perkins arrived at 6:45 p.m.

OUT OF CLOSED MEETING

On a motion by Doug Marrs, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
James D. Politis	None
Mary W. Biggs	
Doug Marrs	
William H. Brown	
Gary D. Creed	
John A. Muffo	
Annette S. Perkins	

CERTIFICATION OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

Mary W. Biggs
Doug Marrs
William H. Brown
Gary D. Creed
John A. Muffo
James D. Politis
Annette S. Perkins (Chair Perkins certified closed meeting for the time she was present.)

NAYS

None

ABSENT DURING VOTE

None

ABSENT DURING MEETING

None

INVOCATION

A Moment of Silence was lead by Chair Perkins.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC HEARINGS

Proposed Ordinance to Amend Chapter 2, Section 2-107, Entitled Tax Exemption and Deferrals for the Elderly and Disabled.

An Ordinance Amending Chapter 2, Division 5 Entitled Tax Exemptions and Deferrals for Elderly and Handicapped, Section 2-107 of the Code of the County of Montgomery, Virginia by Increasing the Income Eligibility Limits for Exemption from or Deferral of Taxation of Real Estate for the Elderly and Disabled.

The County Attorney provided a brief summary on amendment to the Tax Exemption and Deferral for the Elderly and Disabled Ordinance. The ordinance will be amended to increase eligible income limits from \$30,000 to \$35,000. This is still falls within the state guidelines as the state level is \$50,000 maximum. The changes will be effective in 2009. Below is a chart outlining the proposed income limit:

<i>Annual Income (Calendar Year)</i>	<i>For Qualified Persons the Percentage of Tax Which May Be Exempted</i>
\$ 0.00- \$22,400	100%
\$22,401 – \$28,000	60%
\$28,001 – \$35,000	40%

There being no speakers the public hearing was closed.

Special Use Permit Amendment – Oak Forest MHC, LLC – Continued from October 27, 2008

A request by Oak Forest MHC, LLC (Agent: Gay & Neel, Inc.) for an amendment of a Special Use Permit (SUP) to eliminate condition number(s) 3, 5, 7, 8, and 10 approved on February 23, 2004 by the Board of Supervisors. The property is currently known as Oak Forest Mobile Home Park located at 1156 Hightop Road, and is identified as Tax Parcel No(s). 66-A-98 (Acct No. 016259), in the Prices Fork Magisterial District (District E). The property currently lies in an area designated as Urban Expansion in the Comprehensive Plan.

Steve Sandy, Planning Director, explained that the request for an amendment to a special use permit dated February 23, 2004 to Oak Forest Mobile Home Park was initially reviewed by the Planning Commission on October 8, 2008. The Planning Commission tabled action on the request to allow the owner to respond to concerns voiced about road construction, recreation facilities and drainage on existing entrance road. Therefore, the Board of Supervisors continued their October 27, 2008 public hearing to today, November 24, 2008.

The Planning Commission discussed this request again at their November 19, 2008 meeting and recommended denial of the request. In discussion, the Planning Commission felt that the Board of Supervisors considered the request in 2004 as an expansion of the mobile home park when they required the construction of a public road, and existing substandard conditions should not be increased by allowing expansion. Other members of the Planning Commission expressed a desire to see other alternatives to mitigate impacts of the proposed expansion.

The Planning Director reported that the applicant has requested that the Special Use Permit Amendment be referred back to the Planning Commission in order to address concerns by the Planning Commission and to see if other alternatives are available.

John Neel, Gay and Neel, Inc., agent, asked that this request be referred back to the Planning Commission to answer questions and concerns by the Commissioners.

There being no further speakers, the public address session was closed.

R-FY-09-59
SPECIAL USE PERMIT AMENDMENT
OAK FOREST MHC, LLC
REFERRED BACK TO PLANNING COMMISSION

On a motion by John A. Muffo, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the request by Oak Forest MHC, LLC for an amendment of a Special Use Permit to eliminate condition numbers 3,5,7,8, and 10 approved on February 23, 2004 by the Board of Supervisors is hereby referred back to the Planning Commission in order to consider additional modifications at the request of the applicant.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>
Gary D. Creed	None
Doug Marrs	
Mary W. Biggs	
James D. Politis	
John A. Muffo	
William H. Brown	
Annette S. Perkins	

PUBLIC ADDRESS

Mike Pace informed the Board he was available to answer any questions the Board may have pertaining to the resolution listed under Old Business for Special Use Permit to construct a 120 foot telecommunications tower on Den Hill Road.

There being no further speakers, the public address session was closed.

DELEGATION

Mike Gray, VDOT's Salem District Planning Manager, presented VDOT's proposed access management regulations and standards for minor arterials, collectors, and local streets. Mr. Gray reported that the 2007 General Assembly directed VDOT's Commissioner to develop and implement regulations and standards for all functionally classified VDOT highways. This does not include roads controlled by cities, towns and certain counties. Phase I – Principal Arterials were implemented on July 1, 2008, and Phase II – Minor Arterials, Collectors, and Local Streets will take effect October 1, 2009.

The concept of access management is to manage access to land development while preserving the flow of traffic on the surrounding road system in terms of safety, capacity and speed. The benefits of access management include reducing traffic congestion, lower the number of traffic crashes, preserve critical roadway capacity, and support economic development.

Mr. Gray stated that all future requests for access permits for commercial entrances will need to meet VDOT regulations that take effect October 11, 2009 and encourage developers to reduce the number of entrances. Mr. Gray provided a sample development where the first design created 23 entrances to the proposed development and a second design reduced the number of entrances to ten.

CONSENT AGENDA

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously, the Consent Agenda dated November 24, 2008 was approved.

The vote on the foregoing motion was as follows:

<u>AYE</u>	<u>NAY</u>
Doug Marrs	None
William H. Brown	
Gary D. Creed	
John A. Muffo	
James D. Politis	
Mary W. Biggs	
Annette S. Perkins	

Approval of Minutes

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously, Minutes dated September 9, 2008 and September 22, 2008 were approved.

R-FY-09-60
RESOLUTION BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF MONTGOMERY, VIRGINIA,
SCHEDULING A PUBLIC HEARING ON THE BOARD'S INTENT TO
APPROVE A BOUNDARY ADJUSTMENT WITH
THE TOWN OF CHRISTIANSBURG

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board hereby schedules a Public Hearing on Monday, December 15, 2008, at 7:15 p.m., Montgomery County Government Center, 2nd Floor Board Room, 755 Roanoke Street, Christiansburg, Virginia for the purpose of receiving comments on the Board of Supervisors' intent to enter into a Boundary Line Adjustment Agreement with the Town of Christiansburg, providing for the adjustment of the boundary of the Town of Christiansburg's corporate limits to include approximately 153.375 acres of land located at the southwest boundary of the Town of Christiansburg adjacent to Buffalo Drive and Mud Pike Road commonly known as the former Harkrader Property, the Christiansburg Middle School Property and the Harkrader Sports Complex Property.

A-FY-09-45
SCHOOL OPERATING FUND
SUPPLEMENTAL APPROPRIATION

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the School Operating Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

610000 Instruction	\$ 89,354
640000 Operations and Maintenance	<u>\$204,333</u>
Total	\$293,687

The sources of funds for the foregoing appropriation are as follows:

<u>Revenue Account:</u>	
Rebates and refunds	\$ 6,496
Universal Service Discounts	\$204,333
GAPS – Grants	<u>\$ 82,858</u>
Total	\$293,687

Said resolution appropriates additional funds for the School Operating Fund.

A-FY-09-46
MAGISTRATE

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriations for the fiscal year ending June 30, 2009 for the function and in the amount as follows:

240	Magistrate	\$889
-----	------------	-------

The source of funds for the foregoing appropriation is as follows:

<u>Revenue Account:</u>		
02 451203	Fund Balance	\$889

Said resolution appropriates fund balance for use by the Magistrate's office to cover credit card purchases in FY 08 but paid for in FY 09.

A-FY-09-47
SHERIFF
RECOVERED COSTS AND GRANT
APPROPRIATION

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

320	Sheriff – County	\$ 9,388
321	Sheriff – Grants	<u>\$ 3,098</u>
	Total	\$12,486

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>		
419108	Recovered Costs	\$ 9,388
434401	Federal Grants	<u>\$ 3,098</u>
	Total	\$12,486

Said resolution appropriates recovered costs and federal grant funds for use by the Sheriff's department.

A-FY-09-48
FIRE AND RESCUE
BLACKSBURG RESCUE SQUAD

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a County Capital Projects fund transfer of appropriation is hereby authorized, as follows:

FROM:		
3300	Undesignated Fire and Rescue Projects	(\$2,100)
TO:		
3302	Blacksburg Rescue Squad	\$2,100

Said resolution transfers appropriated funds from Undesignated Fire and Rescue Projects to Blacksburg Rescue.

R-FY-09-61
OFFICE ON YOUTH ADVISORY
BOARD-REAPPOINT BRAD FINCH

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Bradley W. Finch** to the Office on Youth Advisory Board effective November 25, 2008 and expiring November 24, 2011.

R-FY-09-62
OFFICE ON YOUTH ADVISORY BOARD-
REAPPOINT RICK SPARKS, JR.

On a motion by James D. Politis, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Rick Sparks, Jr.** to the Office on Youth Advisory Board effective November 25, 2008 and expiring November 24, 2011.

OLD BUSINESS

R-FY-09-63
SPECIAL USE PERMIT
LAWRENCE S. ESTES (AGENT: AT&T)
FOR THE PURPOSE OF ALLOWING
A 120 FOOT TELECOMMUNICATIONS TOWER
906 DEN HILL ROAD PARCEL ID #006179,
TAX MAP NUMBER 68-A-145

On a motion by Gary D. Creed, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the **Lawrence S. Estes (Agent: AT&T) request for a Special Use Permit (SUP)** on 44.923 acres in an Agriculture (A-1) zoning district to allow a 120 foot tall telecommunications tower is consistent with the County's Comprehensive Plan and is hereby **approved** with the following conditions:

1. Tower shall not exceed a total overall height of 120 feet inclusive of the proposed lightening rod with a ground elevation of 1,786 feet. Tower shall not have lighting. Tower shall have a base diameter not to exceed 48 inches and a top diameter of 22 inches.
2. Site development shall be in substantial conformance with the plans entitled, "AT&T Saint Andrews, Site No. R0339G", prepared by BC Architects Engineers, dated July 30, 2008 and received by Montgomery County on August 1, 2008. Revised Sheet No. VA-R0339G-A-1 shall be received and approved by the Zoning Administrator before site plan approval and issuance of zoning permit.
3. Tower shall be of a "monopole stealth design" where all antennae shall be flush mounted (distance between face of pole and outer face of antennas not to exceed 12 inches in the top position) In lieu of not making a separate tower application on the same property, Verizon Wireless shall be allowed to co-locate on this structure using a modified flush mount design (24 inches distance between face of pole and outer face of antennas). Tower shall be painted brown (Wooden Cabin or similar color brown). All wiring and cables shall be located inside the pole structure.

4. Engineering plans, signed and sealed by a licensed engineer in the State of Virginia, shall be submitted to and approved by the Building Official prior to issuance of a building permit.
5. No platforms or dishes shall be permitted on the structure above the tree line.
6. Tower shall meet all regulations found in Section 10-48(6) of the Montgomery County Zoning Ordinance.
7. Backup generator, if applicable, shall be fueled only by propane.
8. Owner/agent shall provide emergency services antennae space on the proposed tower for the agreed upon rental rate of \$1 per year subject to the structural capacity of the tower and provided that emergency service antennae do not provide radio frequency interference to other antennae located upon the tower.
 - Emergency service providers shall provide equipment.
 - Tower owner/agent shall install the antennae at market rate.
 - The tower owner will provide the County with a location on the tower between 86 feet and 100 ft.
9. Tower compound fence shall be screened with Leyland Cypress, 6 ft in height and 5 feet on center. Similar screening shall be provided along the Amodeo (Tax Map 055-16-23D)/Este's property in the line of site of the proposed house site in accordance with the attached conceptual map dated November 6, 2008. Screening shall be approved by the Zoning Administrator at the time of the site plan approval.
10. All trees on the property (within 50 feet of the proposed lease area) shall be maintained and not removed except for damaged or diseased trees.

The property is located at 906 Den Hill Road and is identified as Tax Parcel No(s) 68-A-145, Parcel ID 001679, in the Mount Tabor Magisterial District (District B). This property currently lies in an area designated as Resource Stewardship in the Comprehensive Plan.

The vote on the foregoing resolution was as follows:

<u>AYE</u>	<u>NAY</u>
William H. Brown	None
Gary D. Creed	
John A. Muffo	
James D. Politis	
Mary W. Biggs	
Doug Marrs	
Annette S. Perkins	

R-FY-09-64
RESOLUTION AMENDING THE
COUNTY'S PERSONNEL POLICES AND PROCEDURES

On a motion by Mary W. Biggs, seconded by William H. Brown and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby approves the revisions to the County's Personnel Policies and Procedures dated November 24, 2008.

The vote on the foregoing resolution was as follows:

AYE

Gary D. Creed
John A. Muffo
James D. Politis
Mary W. Biggs
Doug Marrs
William H. Brown
Annette S. Perkins

NAY

None

SUMMARY OF FY08-09 REVISIONS TO PERSONNEL POLICIES AND PROCEDURES

<u>Section</u>	<u>Proposed Change</u>	<u>Reason for Change</u>
2.1 Equal Employment Opportunity	Clarifies existing policy to name the Human Resources Director as the ADA Coordinator for the County.	Required by Federal law
4.11 Overtime Pay and Compensatory Time	1) Clarifies and adds to the County's on-call policy to allow departments/agencies to be able to recommend a plan of exception to the current policy provisions, pending approval by Human resources and the County Administrator/ Constitutional Officer, in response to special operational circumstances in their department.	Modifies existing policy
	2) Clarifies current policy to ensure that the 2 hours of call-back pay is considered in calculating overtime for non-exempt employees.	Required by Federal law
	3) Clarifies that overtime considerations must be made, even when work is performed on behalf of other County departments or County-affiliated agencies.	
6.4 Drug-Free Workplace	Changes existing policy to include financial accountability as a criteria for pre-employment drug/alcohol testing; it changes "may" to "shall" and sets April 1, 2009 as a beginning date. It also establishes criteria for post-accident drug/alcohol testing.	Modifies existing policy
<u>Section</u>	<u>Proposed Change</u>	<u>Reason for Change</u>
8.7 Bereavement Leave	Includes policy (approved by the Board) in Personnel Policies which defines Bereavement Leave for regular part-time employees. It also includes a change to allow additional leave for extraordinary bereavement situations.	Defines policy in Personnel Policies
8.5 Annual Leave	Changes regular part-time annual leave accrual requirements to be based on an annual minimum average of 20 hours per week (budgeted and compensated for through hours worked and/or leave paid).	Modifies and clarifies existing policy
8.6 Sick Leave	Changes regular part-time sick leave accrual requirements to be based on an annual minimum average of 20 hours per week (budgeted and compensated for through hours worked and/or leave paid).	Modifies and clarifies existing policy
8.14 Family and Medical Leave Act	Adds to existing policy to allow leave to be taken in response to caregiving needs of employees for family members who are in the military.	Adds to existing policy (mandated by Federal law)
9.1 Health Insurance	Adds to existing policy requiring eligible employees hired on or after January 1, 2009, to complete a Confidential Health Risk Assessment (HRA) Questionnaire and blood draw as part of the County's on-site clinic, in order to enroll in the County's health insurance plan.	Adds to existing policy
	Also changes regular part-time employee health insurance benefit requirements to be based on	Modifies and clarifies existing policy

November 24, 2008

Section	Proposed Change	Reason for Change
	an annual minimum average of 20 hours per week (budgeted and compensated for through hours worked and/or leave paid).	
11.2 Gifts and Gratuities To County Employees	Clarifies and further defines this policy to prohibit solicitation from businesses in which employees may personally benefit; to describe the kind of unsolicited donations or social courtesies (promoting good relations for the County) which are not prohibited; and to define when solicitation may occur for County purposes with no portion of the gift being used for employee personal gain.	Modifies and clarifies existing policy

NEW BUSINESS

R-FY-09-65 DESIGNATION OF RURAL RUSTIC ROAD MT. PLEASANT ROAD (SR 639)

On a motion by Gary D. Creed, seconded by James D. Politis and carried unanimously,

WHEREAS, Section 33.1-70.1 of the Code of Virginia, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for designation as a **Rural Rustic Road**; and

WHEREAS, Any such road must be located in a low-density development area and have a minimum of 50 vehicles per day (vpd), and have no more than 1500 vpd; and

WHEREAS, The Board of Supervisors of Montgomery County, Virginia desires to consider whether **Route 639, Mt. Pleasant Road** From: 0.61 miles West of Rte 637 To: 0.03 miles West of Rte 637 should be designated a Rural Rustic Road; and

WHEREAS, The Board is unaware of pending development that will significantly affect the existing traffic on the road; and

WHEREAS, The citizens that utilize this road have been made aware that this road may be paved with minimal improvements; and

WHEREAS, The Board believes that this road should be so designated due to its qualifying characteristics and will endeavor to retain these characteristics through its comprehensive planning process.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby designates Mt. Pleasant Road (SR 639) a **Rural Rustic Road** and requests that the Residency Administrator for the Virginia Department of Transportation concur in the designation.

BE IT FURTHER RESOLVED, The Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in the current state.

BE IT FURTHER RESOLVED, That a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

The vote on the foregoing resolution was as follows:

AYE

John A. Muffo

James D. Politis

Mary W. Biggs

Doug Marrs

William H. Brown

Gary D. Creed

Annette S. Perkins

NAY

None

COUNTY ATTORNEY'S REPORT

Boundary Line Adjustment with the Town of Christiansburg – Harkrader Property:

The County Attorney reported that Montgomery County and the Town of Christiansburg is ready to proceed with a boundary line adjustment for the property known as the Harkrader Property, Harkrader Sports Complex and the Christiansburg Middle School. A resolution to schedule a public hearing was listed under Consent Agenda and approved earlier tonight.

The County Attorney also reported that there are three additional parcels within the County that will be surrounded by the Town if not included in the boundary adjustment. He asked permission to send a letter to the property owners to see if they may be willing to be included in the boundary adjustment and become part of the town.

It was consensus of the Board for the County Attorney to send letters to these property owners asking if they would like to be part of the boundary adjustment.

COUNTY ADMINISTRATOR'S REPORT

The County Administrator responded to the citizen's comments from the Public Address Session earlier in the meeting regarding vehicle license fees for antique vehicles and the proposed park in the Elliston-Lafayette Industrial Park beside the new fire station as follows:

Antique Vehicles – License Fee: There will be a review of the license fee regarding antique vehicles and a full report will be provided to the Board.

New Elliston Park: Supervisor Brown commented that the Parks and Recreation Commission conducted a public hearing on a new park to be constructed near the Elliston Fire Station in the Elliston-Lafayette Industrial Park, with the majority of the speakers in support of a new park. It is his understanding that land was set aside for a new park before the decision was made to build the fire station. The Parks and Recreation Commission adopted a resolution recommending approval of a park to be built in Elliston.

The County Administrator commented that he will work with staff and the Elliston Fire Department regarding the parking issues.

Supervisor Creed noted that at the public hearing held on the new park a total of 2 people spoke against the park and approximately 50 spoke in support.

BOARD MEMBERS' REPORTS

Supervisor Creed requested an update on the cat problem in Montgomery County. The County Administrator reported that staff is continuing to work and meet with various groups. The County has issued an RFP for a needs assessment and preliminary design for a new animal shelter. They are also evaluating a stand alone spay/neuter clinic, which would be funded with private donations.

Supervisor Biggs reported that the construction bid for the new Elliston/Lafayette Elementary School has been awarded to Branch and Associates.

Supervisor Perkins commented that Board members should be receiving an invitation to the groundbreaking event for the new Elliston/Lafayette Elementary School scheduled for December 9, 2008 at 2:30 p.m.

League of Women Voters – Breakfast Meeting: The breakfast meeting with the League of Women Voters is scheduled for Monday, December 8, 2008 at 7:30 a.m.

Legislative Dinner Meeting – Supervisors Perkins reported the Board of Supervisors received a thank you note from Brad Finch, Commonwealth’s Attorney, thanking the Board for hosting the legislative meeting with our state representatives and inviting the Constitutional Officers.

State Budget Reductions: Supervisor Perkins reported that she is being asked daily from citizens on how the County is doing financially to survive the budget cuts from the state. She asked if the Finance Department could provide a report to the Board on the County’s financial status. She believes this will provide public awareness on how the County is doing.

The County Administrator responded that staff will provide a report on what they know to date, to be presented at the December 15, 2008 meeting. Normally, in January of each year the Board is provided a revenue projections report as part of the budget process.

ADJOURNMENT

On a motion by Gary D. Creed, seconded by William H. Brown and carried unanimously, the Board adjourned to Monday, December 15, 2008 at 6:00 p.m.

The vote on the foregoing motion was as follows:

AYE	NAY
James D. Politis	None
Mary W. Biggs	
Doug Marrs	
William H. Brown	
Gary D. Creed	
John A. Muffo	
Annette S. Perkins	

The meeting adjourned at 8:20 p.m.

APPROVED: _____	ATTESTED: _____
Annette S. Perkins	B. Clayton Goodman, III
Chair	County Administrator